

Dear Parents / Caregivers,

Consent2Go On-line Excursion System

Welcome to Fremantle College. Our college uses an online system known as Consent2Go, as an easy way for you to keep track of school activities and to help us to have the most up-to-date contact and medical information about your child.

Consent2Go is the channel that informs you of school incursions, excursions and camps, obtains consent and is the collection point for student medical information and payments. The accuracy and management of student records is a critical process for the school and Consent2Go ensures communication between home and school is efficient and easy.

Student details update request

You will shortly receive an email requesting that you update the details within Consent2Go for your child. This allows you to securely log in, using a dual verification method, before viewing details of the information the college holds about your child. If any of this information is incorrect or incomplete, you will be asked to make changes to the data, and then submit it.

If your child's current school already uses Consent2Go, your log in will be imported to the college once your child starts at Fremantle College.

You will be required to validate information relating to:

- Parent information/Emergency contacts
- Care details
- Medical information

While some of this information may be similar to what you have previously provided, it is important that we have the most up-to-date information for your child.

Tips to assist with easily completing the process

There are a few things that will assist in easy completion of the form:

- Have your Medicare card details available;
- Know your current doctor's practice name, address and phone number;
- Know your Private Health insurer, policy type and number;
- Have a copy of your child's medical condition action plan ready to upload (if applicable);
- Have a copy of your child's vaccination records ready to upload;

Should you have trouble completing information in the system and require assistance, please check the attached FAQ's or click the '**Need Help**' button to contact the Consent2Go support team.

Thank you for helping us ensure we have all the information required to support your child's wellbeing.

Myles Draper

Principal, Fremantle College

Frequently Asked Questions (FAQ's)

Q: I received an email advising me that I would soon be receiving a link to Consent2Go, but I am yet to receive it, what should I do?

A: Check the Junk/Spam folder in your email to see if the email has been directed to there. If this has happened, you can identify it as 'Not Junk' or add admin@mcbschools.com to your Safe Senders list to prevent this from happening in the future.

Q: Where do I download the app?

A: There is no App required to use Consent2Go. The platform can be accessed via any web browser, from a computer, tablet or smart phone.

Q: Where are the data servers located? How is this information stored?

A: For Australian schools, data is stored within Australia in a Tier 1 secure environment. All handling of the information complies with the Australian Privacy Act 1988 and has been checked for compliance with our schools Privacy Policy.

Q: Is Consent2Go owned by Fremantle College or a private company?

A: Consent2Go is a private company and is the School's agent for collecting your child's health information, with approval from the Department of Education.

Q: I'm trying to update my child's information but I am unable to proceed to the next screen

A: Please look for any red icons with a cross displayed. This will indicate a compulsory field that must be answered before you can proceed to the next screen.

Q: Can the school still provide me with a paper copy of the form as I do not wish for my child's health records to be maintained online?

A: To ensure your child's health records are current, Fremantle College will regularly require parents/guardians to update their child's health details on Consent2Go. To minimise risk, we do not maintain health records in any other format.

Q: What if I change my email address?

A: You are able to change the email address via Consent2Go by using our additional verification measures. You will be guided through this in the system or contact the college on 9338 8900 and ask for help with Consent2Go.

Q: How much do I pay to use Consent2Go?

A: Consent2Go is a service offered by the school and there is no cost for you.