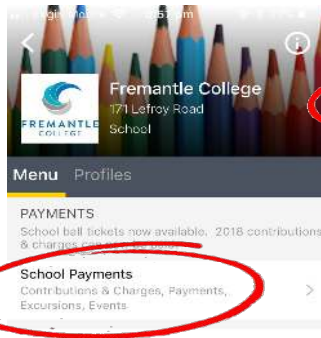


How to Pay Contributions and Charges using Qkr! by MasterCard

This document presumes that you have already registered for Qkr. If not, please refer to the 'How to Download, Setup and Make Your First Payment' step by step guide on our website under the 'Back to School' icon from the home page under the heading Qkr (quicker) Online Payment Application heading.

Step One

Select Contributions & Charges



Step Two

Select Student from list (tick will appear)



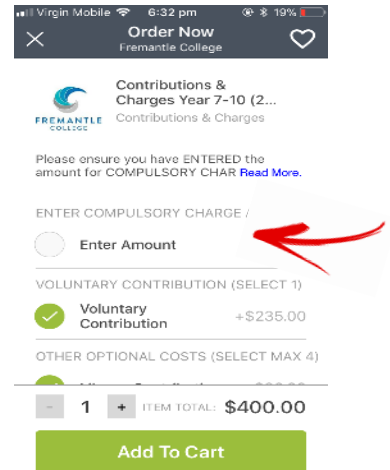
Step Three

Select Year Group



Step Four

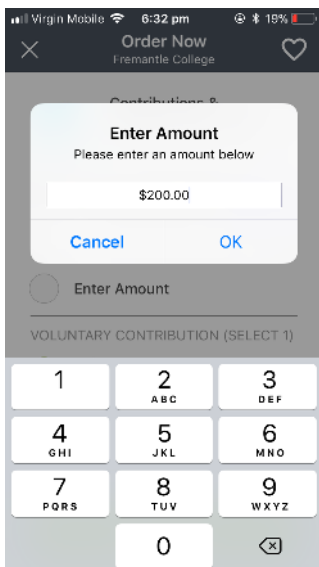
Tap Enter Amount



Every student's compulsory charges are different depending on the elective subjects chosen. Please refer to your Charges and Voluntary Contributions Statement that has been sent to you in the post to determine the Compulsory Charges total for your student.

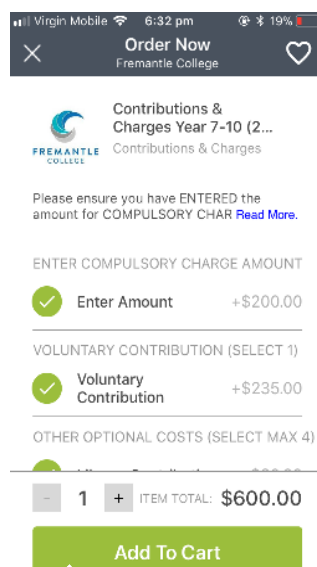
Step Five

Enter the Compulsory Charges Amount on your Contributions and Charges statement and OK



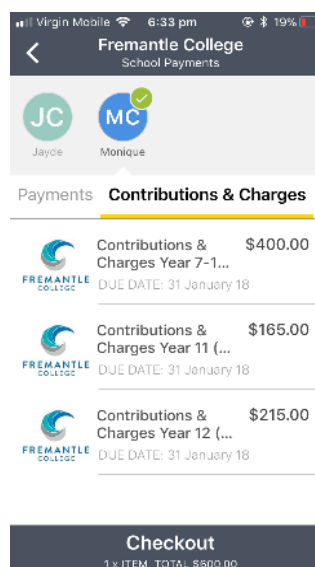
Step Six

Tap Add to Cart



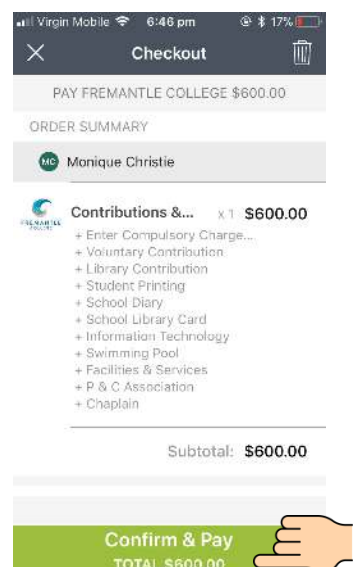
Step Seven

Tap Checkout



Step Eight

Tap Confirm & Pay



To confirm your payment has been successful, tap **Activity** at the home screen to view your receipt. Repeat this process for additional students. For further assistance, refer to our help documents on the college website or contact Reception.